

BETHANY/WARR ACRES PUBLIC WORKS AUTHORITY

WARR ACRES CITY HALL  
TUESDAY  
JANUARY 3, 2023  
9:00 A.M.

**1. Call to Order and declaration of a quorum present.**

The meeting was called to order by Chairman James Mickley on January 3, 2023 at 9:00a.m. Notice of said meeting was given in accordance with applicable State Statutes. He declared a quorum present.

ROLL CALL

PRESENT  
Chairman James Mickley  
Trustee Pamela Ramirez  
Trustee Elizabeth Gray  
Trustee Nikkie Lloyd  
Trustee Roger Godwin

ABSENT

OTHERS PRESENT

Johnny Blassingame, Trust Attorney  
Sean Fairbairn, Trust Engineer

**2. Approve the minutes of the Bethany/Warr Acres Public Works Authority Meeting of December 6, 2022.**

**MOTION** by, Gray seconded by Godwin to approve the minutes from December 6, 2022.

Poll vote: Yeas: Gray, Ramirez, Godwin, Mickley, Lloyd

Nays:

Abstain:

**Motion Passed Unanimously.**

**3. Approve the minutes of the Bethany/Warr Acres Public Works Authority Special Meeting of December 19, 2022.**

**MOTION** by Lloyd, seconded by Ramirez to approve minutes from December 19, 2022.

Poll vote: Yeas: Gray, Ramirez, Godwin, Mickley, Lloyd

Nays:

Abstain:

**Motion Passed Unanimously.**

**4. Discussion, consideration and possible action for transitional audit of the Bluff Creek Wastewater Treatment Plant.**

**MOTION** by Ramirez, seconded by Godwin to approve audit of the Bluff Creek Wastewater Treatment Plant.

Poll vote: Yeas: Gray, Ramirez, Godwin, Mickley, Lloyd

Nays:

Abstain:

**Motion Passed Unanimously.**

5. Discussion, consideration, and possible action authorizing Cowan Engineering to seek, apply and administer grants on behalf of the Bethany/Warr Acres Public Works Authority for necessary infrastructure improvements.

**MOTION** by Lloyd, seconded by Mickley to approve Cowan Engineering to seek, apply and administer grants on behalf of Bathany/Warr Acres Public Works Authority.

Poll vote: Yeas: Gray, Ramirez, Godwin, Mickley, Lloyd

Nays:

Abstain:

**Motion Passed Unanimously.**

6. Proposed Executive Session — pursuant to 25 Okla. Stat. § 307(B)(4) — for confidential communication between Trustees and the Trust Attorney concerning ongoing investigation of situation at Bluff Creek Wastewater Treatment Plant involving allegations against Authority employees and discussion of additional investigation by Trust Attorney — under advice of Trust Attorney that disclosure will seriously impair the ability of the Authority to conduct the pending investigation.

A. Enter Executive Session – 9:06 a.m.

B. Exit Executive Session – 9:44 a.m.

**MOTION** by Mickley, seconded by Ramirez to enter executive session.

Poll vote: Yeas: Gray, Ramirez, Godwin, Mickley, Lloyd

Nays:

Abstain:

**Motion Passed Unanimously.**

7. Discussion, consideration and possible authorization of additional investigation by Trust Attorney into situation at Bluff Creek Wastewater Treatment Plant involving allegations against Authority employees.

**MOTION** by Gray, seconded by Godwin to authorize trust attorney to investigate situation at Bluff Creek Wastewater Treatment Plant.

Poll vote: Yeas: Gray, Ramirez, Godwin, Mickley, Lloyd

Nays:

Abstain:

**Motion Passed Unanimously.**

8. Engineer's Report.

Assisting Wright Water and Bethany/Warr Acres. Looking long term, assessing funding long term capital improvement plan. Pumps being replaced.

9. Report of Wright Water Corporation concerning ongoing consulting services being provided to the Authority in relation to emergency repairs at the Bluff Creek Wastewater Treatment Plant.

Mr Marrel at Wright water said they are focusing on getting to treat water again. Have a pump worming now. Expanded storage capacity. Dechlorinator working. Should be able to treat waste water again by end of the week. Should have a more comprehensive list by end of the week. Working on more mission critical things. DEQ requesting third party lab, will be focusing on that by end of week.

**10.** Discussion, consideration and possible adoption of Resolution No. 171, a resolution of the Bethany-Warr Acres Public Works Authority Board of Trustees approving the appointment of Wright Water Corporation as interim General Manager of the Authority for a period of up to three (3) months to replace acting interim General Manager Anthony Menzie whose term expires on January 3, 2023.

**MOTION** by Ramirez, seconded by Lloyd to approve appointment of Wright Water Corporation as interim General Manager for a period up to three (3) months.

Poll vote: Yeas: Gray, Ramirez, Godwin, Mickley, Lloyd

Nays:

Abstain:

**Motion Passed Unanimously.**

**11.** Discussion, consideration and possible action to require two physical signatures on Authority checks and eliminate signature stamps.

**MOTION** by Lloyd, seconded by Godwin to approve the elimination of signature stamps on authority checks.

Poll vote: Yeas: Gray, Ramirez, Godwin, Mickley, Lloyd

Nays:

Abstain:

**Motion Passed Unanimously.**

**12.** Discussion, consideration and possible action to secure or relocate physical and electronic Authority employee records from the Bluff Creek Wastewater Treatment Plant and/or implement additional security measures for access of such records.

**MOTION** by Ramirez, seconded by Lloyd to approve the relocation of the last 5 years of employee files and computer system to a secure location at Warr Acres City Hall.

Poll vote: Yeas: Gray, Ramirez, Godwin, Mickley, Lloyd

Nays:

Abstain:

**Motion Passed Unanimously.**

**13.** Discussion, consideration and possible approval for the payment of claims.

**MOTION** by Ramirez, seconded by Godwin to approve payment of claims.

Poll vote: Yeas: Gray, Ramirez, Godwin, Mickley, Lloyd

Nays:

Abstain:

**Motion Passed Unanimously.**

**14.** Trust Attorney's Report.

Sent letter to Construction Management Enterprises. Emergency declaration, gave notice to the state. Follow-up with December 19<sup>th</sup> official minutes. Sent draft. Sent letter to DEQ wanting a meeting for opening lines of communications. Requesting one or two from trust to be there. Working on setting up meeting for early this week.

**15.** Financial Report.

**None**

16. Old or New Business.

None

17. Call to the Public.

None

18. Adjournment.

**MOTION** by Godwin, seconded by Lloyd to approve minutes from December 19, 2022.

Poll vote: Yeas: Gray, Ramirez, Godwin, Mickley, Lloyd

Nays:

Abstain:

**Motion Passed Unanimously.**

The meeting was adjourned at 10:20 a.m.  
Respectfully submitted,

Crystal Rivera  
Clerk